

Most Holy Trinity

Faith Formation Dept. Registration

Date of Enrollment _____

Family Name _____ Family ID# _____

Parent/Guardian Information

Name _____ Relationship _____
 Address _____ Mailing Address _____
 Home Phone _____ WK Phone _____
 Cell () _____ E-Mail _____ Send E-Mail yes ___ or no ___
 Marital Status: Single ___ Married ___ Divorced ___ Civil ___ Common Law ___ Widow ___
 Religion: Catholic ___ Other ___ Occupation _____

Parent/Guardian Information

Name _____ Relationship _____
 Address _____ Mailing Address _____
 Home Phone _____ WK Phone _____
 Cell () _____ E-Mail _____ Send E-Mail yes ___ or no ___
 Marital Status: Single ___ Married ___ Divorced ___ Civil ___ Common Law ___ Widow ___
 Religion: Catholic ___ Other ___ Occupation _____

In case of an emergency when parent/guardian cannot be reached:

Name _____ Relationship _____
 Address _____ Phone _____

Are you registered on Parish "Flocknote?" Yes ___ or No ___ (If no, see attachment at end)

****Early Bird Discount if <i>paid in full</i> before May 3rd ****		
1 Child ___ \$40.00	3 children ___ \$70.00	5 children ___ \$100.00
2 children ___ \$55.00	4 children ___ \$85.00	6 children ___ \$115.00
___ #Elementary Students	___ #Jr High Students	___ #High School Students
After May 3rd		
1 child ___ \$55.00	3 children ___ \$85.00	5 children ___ \$115.00
2 children ___ \$70.00	4 children ___ \$100.00	6 children ___ \$130.00
___ #Elementary Students	___ #Jr High Students	___ #High School Students
Sacrament Prep. Fee: First Sacraments \$40.00 ___ Confirmation \$40.00 ___		

Office Use Only: Date _____ Paid _____ Cash _____ Check # _____	
BALANCE DUE _____	Staff Initials _____
*Payment arrangements: (Pay in Full now) _____ (50 % down- Balance Monthly thru Dec. 1) _____	
(50 % down - 50 % Balance by Dec. 1) _____	
*Balance to be paid in full by December 1 st .	

If any of the above information changes, please inform the CCE Office in advance.

Our Faith Formation Program operates primarily on volunteers like yourself to help in many areas. Each CCE family is asked to volunteer in our programs by committing to a minimum of 10 hours service offered over the course of the year. Different opportunities for service are available to fit any schedule.

***All volunteers having direct contact with children or youth are required to attend a one time, "Virtus-Protecting God's Children" certification course.**

___ ***Catechist**– someone who shares the Faith with children in a classroom setting and echoes the Word of God in their daily life

___ ***Substitute Catechist**– someone who can teach a class when a Catechist is out sick or family emergency

___ ***Classroom Aide**– assists Catechist in the classroom with activities and classroom management

___ **Office Helper**– assist with making copies, phone calls, folding, stapling, etc. when needed
Mon. ___ 4:30 pm Tues. ___ 6:00 pm Wed. 4:30 pm ___ 7: 00 pm ___

___ **Attendance Board Helper**– comes on a weekly basis to collect attendance slips and post to bulletin board

Mon. ___ 4:30 pm Tues. ___ 6:00 pm Wed. 4:30 pm ___ 7: 00 pm ___

___ *** Hallway Monitors**-Assist with students supervision **prior** and **during** class time in hall and hallways Mon. 4:15 pm ___ Tues. 5:45 pm ___ Wed. 4:15 pm ___ 7:00 pm ___

___ ***Student drop off /pick up**– supervise that the arrival or departure of student happen in an orderly and safe manner. Must arrive 15 minutes before session is to begin and end, helping the students in and out of vehicles and keep traffic flowing safely.

Mon. ___ 4:15 pm ___ 5:30 pm ___
Tues. ___ 5:45 pm ___ 7:00 pm ___
Wed. ___ 4:15 pm ___ 5:30 pm ___ 6:45 pm ___ 8:15 pm ___

___ *** Outside Grounds/Parking Lot Monitors**-for the safety of the students on the property we need volunteers on the premises to observe activity on outside church grounds while classes in session

___ **Baker** – bake items (cupcakes, cookies etc.) when needed for various occasions.

___ ***Chaperones**– adults willing to drive/pick-up youth to rallies, conferences, any special events

___ *** Cooks** – adults willing to cook for youth events: Retreats, Fundraisers, special activities, Etc.

___ **Snacks**-provide snacks for CCE children

Gold Fish ___ Pretzels ___ Chex Mix ___ Popcorn ___

___ *** Snack helper**-come 15 minutes before each elementary session to serve snacks

Mon. 4:15 pm ___ Tues.5:45 pm ___ Wed. 4:15 pm ___

___ *** Youth Games** – work/help with Church Bazaar, Youth Ministry Activities

___ * **Vacation Bible School**– teach, aide, help with crafts, outdoor activities, snacks

___ * **Children’s Liturgy of the Word**-Adults dismiss with K-3rd grade children during the Sunday Mass to Break Open the readings on a children’s level. Resource material is provided.

___ * **CCE End of Year Celebration /May Crowning**– help coordinate food, game and activities, get certificates ready for the event. snow cones ___ popcorn ___ serve hot dogs ___

___ * **Nursery Volunteer**– help in the Nursery during CCE times

___ * **Children’s Christmas Choir**– assist music director with supervision of children at choir rehearsals

___ * **Movie Day Volunteers**- come monthly to help out with monitoring the children and help with crafts & activities

September	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___
October	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___
November	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___
December	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___
January	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___
February	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___
March	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___
April	Mon. 4:10 pm ___	Tues. 5:40 pm ___	Wed. 4:10 pm ___

___ * **Prayers**-person to come on monthly basis to listen to students recite grade level prayers for awards.

___ * **Birthday Coordinator/Volunteer**-Decorates monthly bulletin board with students and Catechist names and presents a goody bag to students.

FLOCKNOTE

Flocknote is a parish communication tool utilized to quickly get the word out about important news, weather alerts, class cancellations, and upcoming events to parishioners. **ALL CCE FAMILIES are asked to sign up on Flocknote and subscribe to the “ALL K-12 CCE FAMILIES” group to receive quick and up to date information.** It is FREE and very simple to enroll and you can choose how you would like to receive the message from us via email, text msg, or automated phone msg.

Simplest way to enroll, is the "Text -to-Join" feature explained below:

From your phone, text the word "MHT" to phone # 84576. You will then receive a Flocknote text message back asking you to REPLY with your email address. If you text back with email address, it will capture it for you and send you a verification email. Click on the email link and verify your email address. You will then be invited to complete your registration with Most Holy Trinity and you can then quickly and easily subscribe to any/all of your other Lists (i.e. ministries, small groups, sacraments classes, etc).

If you don't have text messaging on your phone: to enroll go to www.flocknote.com/mostholytrinity on your home computer. You will be asked to create your login account name and password. Flocknote will walk you through the steps to set up your account and to subscribe to any/all of your other Lists (i.e. ministries, small groups, etc). You may subscribe to any groups you would like to join. You will only receive messages related to the groups to which you subscribe.

PLEASE, sign up today and help us stay in touch!